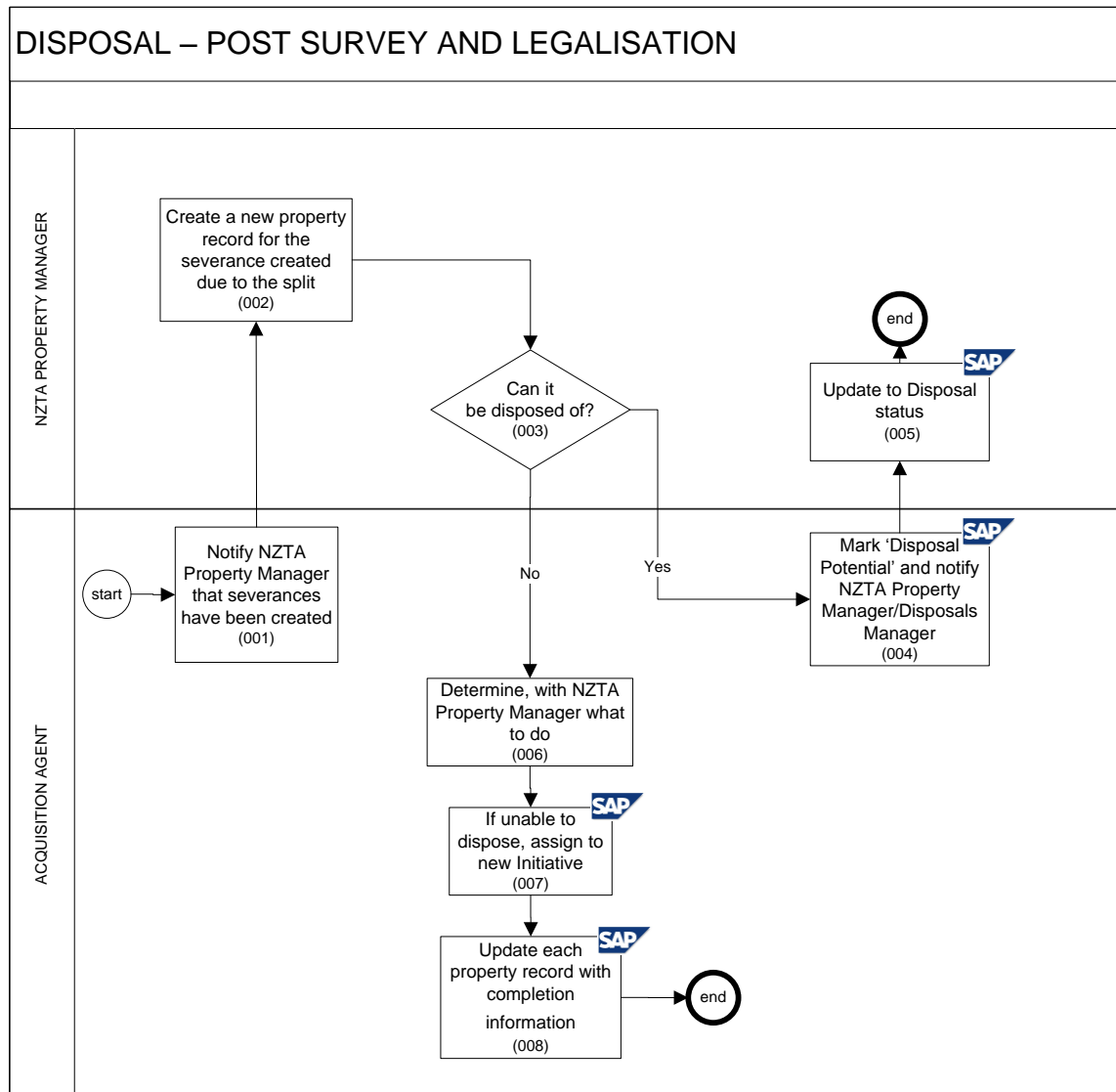


## Disposal – Post Survey and Legalisation (PM9.5)

This process details the steps required for the legalisation of land that is not consumed by the project (Road Reserve). That is, any property not required by the project that may or may not be disposed of. This process will determine whether the property/properties will be disposed of or held.

### Process flow diagram

The process flow is shown below.



### Process steps

The steps for this process are detailed below.

Step	Action
1.	The Acquisition Agent notifies the NZTA Property Manager that severances have been created from the project after survey and legalisation activities.

*Continued on next page...*

Step	Action
2.	Create a new property record for the new property created due to the split. Refer to the <a href="#">RE80 (Create and Maintain Property for Disposal/Severances)</a> transaction guide for more detail.
3.	The NZTA Property Manager or NZTA Disposal Manager determines whether land can be disposed of or if it needs to be held. If the land: <ul style="list-style-type: none"> <li>• Can be disposed of, go to step 4.</li> <li>• Cannot be disposed of, go to step 6.</li> </ul>
4.	The Acquisition Agent: <ul style="list-style-type: none"> <li>• marks the Disposal Potential box in the property object using transaction RE80. Refer to the RE80 (Create and Maintain Property for Disposal/ Severances) transaction guide for more detail.</li> <li>• notifies the NZTA Property Manager and/or NZTA Disposals Manager, and instructs a Disposal Consultant.</li> </ul>
5.	An NZTA Property Manager updates the object's (user) status to 'Disposal' in transaction RE80. Refer to the <a href="#">RE80 (Create and Maintain Property for Disposal/ Severances)</a> transaction guide for more detail. This ends the process.
6.	The Acquisition Agent, in conjunction with the NZTA Property Manager, determines what to do with property that cannot be disposed of.
7.	Some Properties may not be able to be disposed of (i.e. 10sqm left and it may only be of value to the adjoining farmer but the farmer does not wish to purchase it) but neither are they Road Reserve. These properties are assigned to a new Initiative. The WBS relationship with the old project must be given an end date.
8.	Update each property record with completion information using transaction RE80 - once grouped, each property record will be updated as completed. Refer to the <a href="#">RE80 (Create and Maintain Property for Disposal/Severances)</a> transaction guide for more detail.

## Business rules

The following business rules apply:

- System alerts will notify the NZTA Property Manager and Acquisition Agent when project is substantially complete.
- When the Property object status is changed to 'Disposal' a mandatory requirement is to have a business partner type of Property Disposal Consultant. The NZTA Property Manager will control this process and instruct the Property Disposal Consultant.